

Getting It All Done in 25 Minutes A Day – Put A BIG “X” In Each Box As You Finish It!

Social In 25 Minutes A Day

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	WEEKEND	RECOMMENDED GOALS
Post Creation (15 Minutes)	Write 5 Posts Geared Toward Education and Engagement & Add Photos Schedule on Facebook & Instagram Based on Goals & Call To Action Schedule	Schedule Out Pins For Next 7 Days For (remember 80/20 rule)	Write & Schedule Blog (don't forget you can figure out your topic ahead of time, and even use voice to text to speed up this process)	Write 3 Posts to Interest Potential Buyers Schedule Out On Strategically (Facebook, Instagram, LinkedIn)	Create Pins & Graphics for Next Week & Find and Schedule 3 Industry Articles	Didn't Get Something Written? Catch-Up Over The Weekend!	Daily Post On Instagram (Mix of Sales & Engagement) Daily Post on Facebook (Mix of Sales & Engagement) Share 3 Industry Article Per Week Post 1 Blog Per Week 6-10 Pins Daily
Interact (10 Minutes)	Look up Hashtag 1 on Instagram Like and Comment on 200 Photos	Look up Hashtag 2 on Instagram Like and Comment on 200 Photos	Look up Hashtag 3 on Instagram Like and Comment on 200 Photos	Look up Hashtag 4 on Instagram Like and Comment on 200 Photos	Look up Hashtag 5 on Instagram Like and Comment on 200 Photos	Need To Interact More? Spend 15 minutes sometime during your week-end.	Like 700 Photos Per Week On Instagram Comment on 200 Photos Per Week On Instagram
Meet People (10 Minutes)	Go into 1 Facebook Group Look Up Key Words and Interact with 7 posts	Go into 1 LinkedIn Group Look Up Key Words and Interact with 7 posts	Message All New Instagram Followers	Plan Next Week's Call To Action Schedule & Goals	Take This Time To Make Graphics	You can always spend more time interacting and building relationships!	3 Networking Calls Scheduled 1 Potential Client Meeting 20 Conversation Going With New People